



GOVERNMENT OF PUDUCHERRY
ADMISSIONS TO UNDERGRADUATE COURSES IN GOVT.
AND GOVT. RUN SOCIETY ARTS AND SCIENCES
COLLEGES IN PUDUCHERRY REGION

PROSPECTUS /
INFORMATION BULLETIN
2016-2017

(Vide - G.O.Ms.No. 05 dt: 04- 03 - 2016)

**CENTRALISED ADMISSION PROCEDURES FOR ARTS AND
SCIENCE COURSES (CAPASC)**

CAPASC OFFICE VENUE :

Bharathidasan Govt. College for Women

Muthialpet, Puducherry 605 003.

Phone : 8903006411



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IMPORTANT INSTRUCTIONS TO CANDIDATES

1. Application form can also be submitted **online** through website: www.py.gov.in
2. The application set consists of Application Form and Prospectus.
3. Before filling the Application Form, read the prospectus carefully.
4. Candidates applying for different courses in different colleges should send **ONLY ONE APPLICATION**. Multiple applications will summarily be rejected.
5. Ensure the following in respect of enclosed certificates.
 - 5.1. Enclose **only self attested photo copy** of the necessary certificates, in support of different claims. Original certificates must be produced only at the time of counseling.
 - 5.2. All the certificates to be produced for various claims should be obtained and updated for the year 2016.
 - 5.3. Community certificates issued by Govt. of Puducherry will only be considered for claiming reservation benefits.
 - 5.4. Sports certificates must be countersigned by the concerned authorities.
 - 5.5. Rural certificate must be signed by the Head of the Institution of Government Schools, Puducherry, listed in Annexure-II.
 - 5.6. Minimum of two years of enrollment in NCC/NSS/Scouts and Guides will be taken into consideration for admission. A certificate of enrollment from the competent authority must be produced.
 - 5.7. Candidates who have studied in Lycee Francais and opt for UG Courses should produce an eligibility certificate issued from the Pondicherry University subject to the fulfilment of other eligibility conditions.
6. The last date for the receipt of filled in Application Form along with necessary enclosures is **10.06.2016** up to **5.00 P.M.**
7. The filled in application form may be submitted in person to **The Convenor** or sent through post addressed to **The Convenor, CAPASC, Bharathidasan Govt. College for Women, Puducherry-605003.**
8. Candidates who have appeared for the supplementary examination should not wait for the results but submit the filled in Application Form to **The Convenor, CAPASC, Bharathidasan Govt. College for Women, Puducherry- 605003** on or before the last date. However, such candidates should submit the attested photo copy of the mark statement of the qualifying examination within **FIVE** days from **the date of issue of mark sheet.**
9. Applications submitted after the last date and time will summarily be rejected.
10. Options once exercised with regard to course/community/rural/urban/special category are final and cannot be changed under any circumstances.
11. The final authority to settle disputes, if any, in any matter will be the Director, Directorate of Higher and Technical Education, Puducherry or any Authority appointed for this purpose.
12. Check List (attached with application must be marked carefully).

IMPORTANT DATES TO REMEMBER

(a) Last date for the issue of application (in person) :	10.06.2016
(b) Through Post:	03.06.2016
Last date for receipt of filled in Application Form :	10.06.2016

INFORMATION TO THE CANDIDATES

I. Admission to the first year under-graduate courses in Govt. and Government run Society Arts and Science Colleges in Puducherry Region is centralised and done by the **CENTRALISED ADMISSION PROCEDURES FOR ARTS AND SCIENCE COURSES [CAPASC]**.

II. The admission to the under-graduate courses under different categories is **purely based on the marks** obtained in the qualifying examinations.

III. The procedure for seeking admission to the courses in different colleges consists of two stages:

Stage 1. Submission of filled in Application Form along with necessary enclosures.

Stage 2. Attending the Counselling for the specified course at the notified date, time and place.

IV. COLLEGES UNDER CAPASC:

The list of colleges, coming under the purview of CAPASC

Sl. No.	Name of the Colleges	Location
1	Bharathidasan Govt. College for Women (Autonomous), Puducherry- 3. [BGCW]	Urban
2	Tagore Arts College, Lawspet, Puducherry-8. [TAC]	Urban
3	Indira Gandhi College of Arts and Science, Kathirkamam, Puducherry 9. [IGCAS]	Urban
4	Rajiv Gandhi Arts and Science College, Thavalakuppam, Puducherry -7. [RGASC]	Rural
5	Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam, Puducherry -107 [PKAC]	Rural
6	Kasthurba College for Women, Villianur, Puducherry-110. [KCW]	Rural

V. COURSES OFFERED AND ELIGIBILITY CONDITIONS

Candidates seeking admission to Under Graduate courses should have passed the Higher Secondary Course Certificate Examination or an examination equivalent thereto acceptable to the Pondicherry University, Puducherry.

Sl. No.	Course Name	Course Code	Eligibility Conditions
1	B.A. Historical Studies	A1	H.Sc., (+2) or its equivalent
2	B.A. Economics	A2	H.Sc., (+2) or its equivalent
3	B.A. Philosophy, Yoga & Indian Culture	A3	H.Sc., (+2) or its equivalent
4	B.A. Tamil	A4	H.Sc., (+2) or its equivalent
5	B.A. English / English Language and Literature	A5	H.Sc., (+2) or its equivalent

6	B.A. Functional Tamil	F2	H.Sc., (+2) or its equivalent with Tamil as one of the subjects
7	B.A. French	A6	H.Sc., (+2) or its equivalent
8	B.A. Social Work	A7	H.Sc., (+2) or its equivalent
9	B.A. Sociology	A8	H.Sc., (+2) or its equivalent
10	B.A. Professional English	A9	H.Sc., (+2) or its equivalent with 60% of marks in English
11	B.Sc. Bio-Technology	B1	H.Sc., (+2) or its equivalent with Physics and Chemistry as compulsory subjects and Biology / Botany/ Zoology / Foundation Science / MLT as one of the subjects
12	B.Sc. Applied Microbiology	B2	H.Sc.,(+2) or its equivalent with Physics and Chemistry as compulsory subjects and Biology / Botany/ Zoology /Foundation Science / MLT as one of the subjects
13	B.Sc. Clinical Nutrition and Dietetics (Home Science) (Vocational)	B3	H.Sc. (+2) or its equivalent with Chemistry & Biology / Foundation Science / Nutrition & Dietetics/Food Preservation as one of the subjects with 50% marks in English
14	B.Com.	C1	H.Sc., (+2) or its equivalent with Accountancy / Commerce as one of the subjects
15	B.Com. Co-operative Management	C2	H.Sc., (+2) or its equivalent with Commerce / Accountancy / Co-operation / Corporate secretaryship / Banking / Auditing / Insurance / Business studies as one of the subjects.
16	B.Com. Corporate Secretaryship	C3	H.Sc., (+2) or its equivalent with Accountancy / Commerce/ Banking/ Insurance / Auditing as one of the subjects
17	B.Com. Foreign Trade	C5	H.Sc., (+2) or its equivalent with Commerce / Accountancy / Co-operation Corporate Secretaryship/ Banking / Auditing / Insurance / Busine /Studies as one of the subjects.
18	B.B.A. (Tourism)	C6	H.Sc., (+2) of any board or equivalent recognized by the Pondicherry University
19	B.B.A. (General)	C7	H.Sc., (+2) or its equivalent with Mathematics/ Business Mathematics / Commerce as one of the subjects
20	B.Sc. Mathematics	S1	H.Sc., (+2) or its equivalent with Mathematics as one of the subjects
21	B.Sc. Physics	S2	H.Sc.,(+2) or its equivalent with Physics and Mathematics
22	B.Sc. Chemistry	S3	H.Sc., (+2) or its equivalent with Chemistry / Foundation Science /MLT
23	B.Sc. Plant Science	S4	H.Sc., (+2) or its equivalent with Botany/ Biology / Foundation Science
24	B.Sc. Zoology	S5	H.Sc.,(+2) or its equivalent with Zoology / Biology / Foundation Science / MLT.

25	B.Sc. Computer Science	S6	H.Sc., (+2) or its equivalent with Mathematics/ Business Mathematics / Computer Science as one of the subjects
26	B.C.A. (Computer Applications)	S7	H.Sc., (+2) or its equivalent with Mathematics / Business Mathematics / Computer Science as one of the subjects.
27	B.Sc., Statistics	S8	H.Sc., (+2) or its equivalent with Mathematics / Statistics as one of the subjects.
28.	B.Sc., Psychology	S9	H.Sc., (+2) or its equivalent

Note :**1. Aggregate Percentage of Marks:**

The candidates who studied more than one relevant subject, the subject in which highest mark has been scored in the qualifying examination will be considered for the arrival of aggregate percentage.

2. Medium of instruction :

Candidates will have to write the University Examinations in the medium of instruction in which they are taught. (Ref.No.PU/CD/07, dated 09-02-2007 of Pondicherry University)

3. Supplementary marks:

The supplementary marks will be considered for the purpose of admission as per norms.

4. Lateral Admission:

Age : Candidates should not have completed 22 years of age on **01.07.2016**.

(i) Applicable for BGCW, TAC, PKAC and RGASC :**For B.Com.**

Candidates who have passed Diploma in Commerce or Diploma in Modern Office Practice (Three Years Course) awarded by the Directorate of Technical Education, Govt. of Tamil Nadu or other states shall be admitted to second year of B.Com. subject to the availability of seats purely on merit up to 10% of the sanctioned strength in the course. However, the total strength should not exceed the sanctioned strength.

For Lateral entry candidates, who have passed Diploma in commerce or Diploma in Modern office Practice (3 years course) awarded by Directorate of Technical Education of Tamilnadu or other states shall be admitted to the second year of B.Com (Co-operative Management).

For B.C.A. and B.Sc. Computer Science

Candidates who have passed in the first attempt in the Diploma in Computer Science / Information Technology / Computer Technology / Computer Application in First Class (10+3 years of study) are eligible to apply for lateral entry to the second year of the course subject to the availability of the seats but limited to 10% of the sanctioned strength in each course. However, the total strength should not exceed the sanctioned strength in each course.

(ii) Applicable for IGCAS :

Candidates who have passed Diploma in Computer Technology / Computer Science / Information Technology / Computer Application in first class (10+3 years of study) are eligible to apply for lateral entry to second year B.C.A. Course through lateral entry system, subject to the condition that the vacancies are available at 10% of the total intake.

Candidates who have passed Diploma in Commerce or Diploma in Modern Office Practice (3 Years Course) awarded by Directorate of Technical Education of Tamil Nadu or other state shall be admitted to the Second Year of B. Com., (Foreign Trade)

VI. CRITERIA FOR ADMISSION

Sl. No.	Course Name	Relevant Subjects
1	B.A Historical Studies	History
2	B.A Economics	Economics
3	B.A Philosophy, Yoga & Indian Culture	Philosophy
4	B.A. Tamil	Tamil
5	B.A. English / English Language and Literature.	English
6	B.A. Functional Tamil	Tamil
7	B.A French	French
8	B.A. Social Work	-----
9	B.A. Sociology	Sociology
10	B.A. Professional English	English
11	B.Sc. Bio-Technology	Biology / Botany / Zoology
12	B.Sc. Applied Microbiology	Biology / Botany / Zoology
13	B.Sc. Clinical Nutrition and Dietetics (Vocational) / Home Science	Relevant Subject : Chemistry & Biology / Foundation Science / Home Science / Food Preservation / Nutrition & Dietetics
14	B.Com.	Accountancy / Commerce
15	B.Com Co-operative Management	Commerce / Accountancy / Computer Science ?
16	B.Com. Corporate Secretaryship	Accountancy / Commerce / Banking / Insurance / Auditing
17	B.Com. Foreign Trade	Commerce / Accountancy / Corporate Secretaryship / Co-operation / Banking / Auditing / Insurance / Business Studies
18	B.B.A. Tourism	-----
19	B.B.A (General)	Mathematics/ Business Mathematics /Commerce
20	B.Sc. Mathematics	Mathematics
21	B.Sc. Physics	Physics
22	B.Sc. Chemistry	Chemistry / Foundation Science /MLT
23	B.Sc. Plant Science	Botany /Biology / Foundation Science /MLT
24	B.Sc. Zoology	Zoology / Biology / Foundation Science /MLT
25	B.Sc. Computer Science	Mathematics / Business Mathematics / Computer Science
26	B.C.A. (Computer Applications)	Mathematics / Business Mathematics / Computer Science
27	B.Sc. Statistics	Mathematics / Statistics
28	B.Sc. Psychology	Psychology

VII. RESERVATION OF SEATS

a) The following reservations shall be made for admission to all courses, subject to revision by the Government:

Sl. No.	Reservation Category	Percentage of Reservation	Remarks
I. Vertical Reservation:			
1	Scheduled Caste (Origin)	16%	Candidates Claiming admission under this category should belong to caste which is recognized as Scheduled Caste under the Constitution (Puducherry) Scheduled Castes Order 1964 dt., 05-03-1964 read with the Constitution (Scheduled Caste) orders (2nd Amendment) Act 2002, Central Act 61 of 2002.
2	Most Backward Class 18% Extremely Backward Class 2% Other Backward Class 11% Backward Class Muslims 2% Backward Tribe (BT) 1%	34%	For residents of Puducherry Union Territory who produce certificate in support of their claim issued by an officer of the Revenue Department not below the rank of Deputy Tahsildar
3	Remaining (50%)	10%	To be filled purely on the basis of merit without reference to nativity/residence
		40%	Purely on the basis of merit from among the natives / residents of the Union Territory of Puducherry
II. Horizontal Reservation:			
1	Physically Challenged (PC)	3%	For residents of Puducherry Union Territory suffering from not less than 40 percent of any disability as certified by competent Medical Authority
2	Children/Grand Children of Freedom Fighters (FF)	4%	For residents of Puducherry Union Territory who produce the necessary certificate from the competent authority
3	Ex-Servicemen & Widow/Ward of Ex-Servicemen/Deceased Defense Personnel (EX)	3%	-do-
4	Students who are excellent in Sports (SP)	1%	as in para (c) Sports Quota
5	Students from Rural Schools in Puducherry/ Karaikal Regions (Applicable for colleges in urban areas)	15%	Applicable to students who had continuous study of 5 years immediately preceding and including the year of qualifying examination in the rural school. Rural schools are those situated within the jurisdiction of the Commune Panchayat. (Refer Annexure II)
6	Students from Rural Schools in Puducherry/ Karaikal Regions (Applicable for colleges in rural areas)	75%	-do-

Note: Horizontal Reservation will become operational, only if, the minimum number of seats earmarked for each of these categories are not filled up, under normal process of selection in any category.

(b) Definition of Puducherry Union Territory Resident:

An applicant is considered a resident of Puducherry provided he/she is an Indian National and satisfies at least one of the following criteria:

- i) Those candidates whose **parents are residing** continuously in the Puducherry Union Territory at least for five years immediately preceding the year in which the application is made.
- ii) Those **candidates** who have passed the qualifying examination for admission to the course for which admission is sought and for that purpose has **undergone academic studies from Class VIII to XII standard** in a recognized educational institution located in this Union Territory for 5 years immediately preceding the year in which the application is made and having resided in the Union Territory for the last five years immediately preceding the date of application. Certificate issued by the Revenue Department Authorities not below the rank of Deputy Tahsildar shall be enclosed in this regard.
- iii) Children/Spouse of Puducherry **State Government Employees.**
- iv) **Children/Spouse of Central/State Government Servants/Defense Personnel/Central Paramilitary Forces/Employees of Public Sector Undertaking** wholly or substantially run by the Central Government or by the Puducherry U.T. Administration posted and serving in the Puducherry U.T. for at least a minimum period of continuous three years prior to the last date of submission of the application.
- v) Children of **Defence Personnel** who were killed or disabled in action and children of Central/Puducherry Government Servants/ Deceased Defence Personnel/Employees of Public Sector Undertaking as referred to in categories (III) and (IV) who died while in service in Puducherry.
- vi) **French Nationals** residing in Puducherry Union Territory and covered by Treaty of Cession shall be treated on par with the Candidates who produce the prescribed Puducherry State Residence Certificate. Such French Nationals will not be required to produce a residence certificate issued for this purposes from the Revenue Department in addition to the certificate issued by the French Consulate. These French Nationals shall not be considered for admission under the quota of non-residents.

c) Sports Quota

Candidates claiming admission under sports category should have excellent caliber in sports and games and those who have shown consistency in sports activities.

The purpose of this quota is to recognize and give weightage to the sports merit of the candidates and hence marks for sports achievements alone will be considered in ranking the candidates under this quota. The candidates are expected to continue good performance in sports events after selection.

The highest achievement of the candidate in only one annual tournament under the listed sports discipline in a year will be considered for awarding marks.

Selection of candidates will be based on the marks obtained by the candidate following the guidelines given by the Government of Puducherry

Priority	Type of Achievement
1	International Achievement
2	Recognized National Achievement
3	Recognized South Zone Achievement
4	Recognized State Championships
5	Recognized State Level Achievement
6	District / Regional / Zonal Level Achievements

The list of Sports Discipline:

- 1) Archery, 2) Athletics, 3) Atya Patya, 4) Badminton, 5) Ball Badminton, 6) Basket Ball, 7) Billiards and Snookers, 8) Boxing, 9) Gymnastics, 10) Handball, 11) Hockey, 12) Judo, 13) Kabaddi, 14) Karate do, 15) Kayaking and canoeing, 16) Kho Kho, 17) Polo, 18) Power lifting, 19) Rifle shooting, 20) Roller Skating, 21) Bridge, 22) Carrom, 23) Chess, 24) Cricket, 25) Cycling, 26) Equestrian Sports, 27) Football, 28) Golf, 29) Rowing, 30) Softball, 31) Squash, 32) Swimming, 33) Table Tennis, 34) Taek Wondo, 35) Tennikot, 36) Tennis, 37) Volley ball, 38) Weightlifting, 39) Wrestling, 40) Yachting, 41) Yogasanas.

General Conditions:

1. For consideration of candidates seeking admission under the category of Sports Person, he / she should enclose attested photo copies of participation certificates and the certificates in the prescribed forms issued by the relevant sports authorities along with the application.
2. Participation / Achievements in sports / Games shown in the list alone, immediately preceding five years to the year for which admission is sought for, will be taken into account National / State Level Championships / Tournaments conducted by Organizations / Federations recognized by Indian Olympic Association / Ministry of Youth Affairs and Sports, New Delhi alone will be considered for award of marks (Recognition by the Indian Olympic Association / Ministry of Youth and Sports, New Delhi should be relevant to the years concerned.)
3. The relevant attested copies of the certificates issued by the appropriate authorities are to be submitted along with the application.
4. Open / Invitational Tournaments of any kind will not be considered.
5. For Tennis Achievements of Top 3 players by his / her position in the ranking list published by AITA based on the ranking rules and the final rankings of previous 4 years will be awarded marks for achievements and participation (Necessary forms from Association are to be enclosed)
6. For Cricket, the Annual Official Championship / Tournaments conducted within the country under the auspices of BCCI at District / State National Level alone will be taken into consideration for that year.
7. The participation / achievements of candidates with nativity of Puducherry Union Territory and who represented U.T. of Puducherry alone are eligible for marks under National Category.
8. Only U.T. of Puducherry Candidates are eligible to apply for admission under Sports Quota and only the KVS/ NVS / CBSE Schools within Puducherry are eligible for marks.
9. All the achievement certificates are to be supported necessarily by the relevant participation certificates and appropriate Form / Certificates.
10. No further enclosures or certificates will be entertained after the last date for submission of completed application.
11. Required number of candidates will be called to appear for an interview for verification of the Originals, followed by counselling after ranking.

- (c) Candidates applying for different courses in different colleges should **send only one application.**
- (d) **Multiple applications will summarily be rejected.**
- (6) As soon as the applications are received at CAPASC office, intimation will be sent to the applicants giving the **registration number, which should be quoted in all subsequent correspondence regarding admission. Enquiries will not be attended to unless the registration number is quoted.**
- (7) Within **TEN** days after the last date for the receipt of applications, a **Master List** of candidates who have applied for admission will be **displayed in the notice board of Bharathidasan Government College for Women - CAPASC office and on the website: <http://bgcw.puducherry.gov.in>** giving particulars of **Register Number, Name, Category, Number of Attempts made, Average Percentage of Marks, Courses Applied according to choice and the Normalised Percentage** for each course.
- (8) **The candidates are advised to refer to the Master List. Further, if any corrections are to be made in the Master List displayed, it should be brought to the notice of The Convenor, CAPASC, Bharathidasan Govt. College for Women, Puducherry 605003 within 3 days of display, failing which, the list displayed will be treated as final.**
- (9) **Late, defective and incomplete applications will summarily be rejected. No further correspondence will be entertained in this regard.**
- (10) If a candidate eligible for reservation is also eligible for admission under open merit or resident merit, the candidate shall be treated under open merit or resident merit as the case may be.
- (11) **Ranking of Candidates**
Selection of candidates for admission to all the degree courses will be based on the merit list prepared by CAPASC, based on the marks arrived at by adopting 'the method of normalization'. **Ranking of the candidates will be done based on the normalized percentage.**
- (12) Candidates will be called for Counseling as per their order of merit. **Candidates to be called for counseling will be intimated through call letters / public notification in local news papers / website : <http://bgcw.puducherry.gov.in> / Phone / sms. No change of date / Time of counseling is permissible, except under unavoidable circumstances.**
- (13) **Counselling**
A non-refundable counselling fee of Rs. 250/- (Rs.50/- for SC/ST candidates) will be collected from each candidate at the time of first counselling. The receipt must be produced for the subsequent counselling.
- (14) The candidates who are provisionally selected should **pay the Minimum Fees prescribed by the Govt. immediately after the final selection in the CAPASC office. Any difference in the fees should be paid in the respective colleges after the publication of final admission list.**
- (15) The Self **ATTESTED XEROX COPY** of the following certificates are to be enclosed along with the Application and their **ORIGINAL certificates must be produced at the time of counseling.**

- (i) Transfer Certificate
 - (ii) Conduct certificate from the Head of the Institution last attended.
 - (iii) Mark list of the qualifying examination.
 - (iv) Nationality Certificate
 - (v) Residence Certificate
 - (vi) Certificate in support of the claim for reservation under different categories ----
Community/Physically Challenged/Freedom Fighter/Ex-servicemen/Sports.
 - (vii) Rural certificate.
 - (viii) Cumulative Health record issued by the Student Health Officer
- (16) Candidates have to **attend the counselling along with their Parents or Guardian at their own expense.**
- (17) CAPASC will not be responsible for any **postal delay** in the delivery of the counseling letter or any other communication.
- (18) Candidates **who do not attend the counselling** on the specified date and time, have to forego their claim for admission. Further his or her name will be deleted from the Master List.
- (19) In any case, counseling will not be done in the absence of candidates.
- (20) **No communication** shall be sent to candidates who are not eligible to be called for counseling and also no further correspondence in this regard, will be entertained.
- (21) **Verification of original certificates.**

Candidates called for counseling shall be required to submit all the documents in original for verification at the time of counseling. **The certificates to be enclosed should have been obtained or updated very recently by the competent authority. Extension of time will not be given to produce them on a later date.** Candidates, who fail to produce the required documents in original shall not be counseled. **The original documents submitted by the candidates to be admitted, shall be returned only after obtaining recognition from the Pondicherry University** and hence, the candidates are advised to take enough number of photo copies of the documents, before submitting the originals for verification during counseling and subsequently for admission to the courses.

(22) **Admission**

Admission to all courses is based on the merit, category of the candidate, and the availability of seats at the time of counselling. All admissions made by CAPASC are "provisional" and are subject to approval by Pondicherry University. Candidates who have been offered admission to a particular College should report to that College on or before the due date mentioned by CAPASC, in the 'provisional admission order', failing which, they will forfeit the right of admission. At any time, if the CAPASC / College Authorities find that admission has been offered based on false / incorrect information / documents and suppression of relevant fact, education qualification or quota, the admission offered will be summarily cancelled, irrespective of the stage of study of that course. Further, legal proceedings will also be initiated against such candidates for such actions. Hence, candidates are warned against indulging in such actions, in their own interest. All parents are also requested to make note of the above provision, and take due care and diligence, in all matter concerning admission to the undergraduate courses.

X. BASIS OF CALCULATING AGGREGATE PERCENTAGE OF MARKS AND NORMALISED PERCENTAGE

(1) PROCEDURE TO BE ADOPTED TO ARRIVE AT THE AGGREGATE PERCENTAGE OF MARK:

- 1.1. For admission to B.A. Degree courses in History, Historical Studies, Economics, Philosophy Yoga & Indian Culture, Tourism, Sociology, Social Work, B.Sc. Psychology, B.B.A. (Tourism and Travel Management) and B.B.A. (General)**
- The average percentage of marks in the qualifying examination will be the aggregate percentage of marks.
 - If the candidate has studied the relevant subject at the H.Sc. level, an extra 5 percentage of marks will be added to (a) to arrive at the aggregate percentage of marks.
 - Applicable only for B.A.Social Work :** The average percentage of marks in the qualifying examination will be the aggregate percentage of marks.
- 1.2. For admission to B.A. Degree courses in Tamil, Functional Tamil, English, English Language and Literature, Functional English, Professional English and French:**
- The average percentage of marks in the qualifying examination will be calculated.
 - The percentage of marks in the relevant subject in the qualifying examination will be calculated.
 - The average of (a) and (b) will be the aggregate percentage of marks.
 - If the candidate has also studied the relevant language at advanced level in H.Sc. an extra 5 percentage of marks will be added to the aggregate percentage of marks arrived at (c) above.
- 1.3. For admission to B.Sc. Degree courses in Mathematics, Physics, Chemistry, Plant Science, Zoology, Clinical Nutrition & Dietetics and Computer Science.**
- The average percentage of marks in the qualifying examination will be calculated.
 - The percentage of marks in the relevant subject in the qualifying examination will be calculated.
 - The average of (a) and (b) will be the aggregate percentage of marks.
 - For admission to **Clinical Nutrition and Dietetics**, if the candidate has studied Home Science /Food Preservation Nutrition and Dietetics at the H.Sc. level, an extra 5 percentage of marks will be added to the marks arrived at (c) to obtain the aggregate percentage of marks. Otherwise, the mark arrived at (c) will be the aggregate percentage of marks.
- 1.4. For admission to Bachelor of Computer Application (B.C.A.), B.Sc. Degree courses in Bio-Technology, Statistics and Applied Microbiology**
- The average percentage of marks in the qualifying examination will be calculated.
 - The percentage of marks in the relevant subject in the qualifying examination will be calculated.

- c. The average of (a) and (b) will be the aggregate percentage of marks.

1.5. For admission to B.Com (Co-op. M) Degree course :

- a. The average percentage of marks in the qualifying examination will be calculated.
- b. The percentage of marks in relevant subjects in the qualifying examination will be calculated.
- c. The average of (a) and (b) will be the aggregate percentage of marks.

1.6. For admission to B.Com (Corporate Secretaryship), & B.Com (Co-operative Management)

- a. The average percentage of marks in the qualifying examination will be the aggregate percentage of marks.
- b. If the candidate has studied the relevant subject at the H.Sc. level, an extra 5 percentage of marks will be added to (a) to arrive at the aggregate percentage of marks.

1.7. For admission to B.Com. (Foreign Trade) Degree Course:

- a. The average percentage of marks in the qualifying examination will be the aggregate percentage of marks.
- b. The percentage of marks in the relevant subject at the H.Sc. level will be calculated.
- c. The average of (a) and (b) will be the aggregate percentage.
- d. For others, the average mark will be the aggregate percentage as in (a).

(2) PROCEDURE TO BE ADOPTED TO ARRIVE AT THE NORMALISED PERCENTAGE OF MARKS FROM THE AGGREGATE PERCENTAGE OF MARKS:

- 2.1. Method of normalised percentage is adopted to give weightage for relevant subjects with respect to the courses.
- 2.2. For more than one attempt three percentages of marks will be subtracted from the aggregate percentage of marks.
- 2.3. Three percentage of marks will be added to the aggregate percentage of marks for participation in extra curricular activities such as NSS, NCC, Scout & Guides (with minimum participation of 2 years and so certified by the Head of the Institution last studied). **The percentage so arrived at will be the normalized percentage of marks.**
- 2.4. **The candidates under open merit or resident merit will not be eligible for admission, if the normalized percentage of marks are below 40 and in case of other candidate below 35.**
- 2.5. If a candidate after having passed the qualifying examination appears again for improvement, the improvement marks will be considered for the purpose of admission

ANNEXURE I

BHARATHIDASAN GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS)

Accredited by NAAC

PUDUCHERRY-605 003

(Affiliated to Pondicherry University, Puducherry)

1. ADDRESS OF THE COLLEGE: Mahatma Gandhi Road, Muthialpet, Puducherry- 605 003.

Phone: Office: 0413-2213504

Fax: 0413-2212704

E-Mail ID: bgcw1968@yahoo.comWebsite : <http://bgcw.puducherry.gov.in>2. NAME OF THE PRINCIPAL : **Dr. SASI KANTA DASH**, M.A., M.Phil., Ph.D.

3. NAME OF THE UNDERGRADUATE COURSES OFFERED

Sl. No.	Name of the Degree	Branch of Study	Course Code	Sanctioned Strength
1	B.A	Tamil	A4	110
2	B.A	English	A5	80
3	B.A	French	A6	40
4	B.A	Historical Studies	A1	60
5	B.A	Economics	A2	110
6	B.Com	Commerce	C1	140
7	B.Com	Corporate Secretaryship	C3	110
8	B.Sc.	Mathematics	S1	40
9	B.Sc	Physics	S2	35
10	B.Sc	Chemistry	S3	35
11	B.Sc	Plant Science	S4	35
12	B.Sc	Zoology	S5	35
13	B.Sc	Clinical Nutrition & Dietetics (Vocational) / Home Science	B3	30
14	B.Sc	Computer Science	S6	40

4. LANGUAGES OFFERED UNDER PART I - Tamil, French & Hindi

TAGORE ARTS COLLEGE
Accredited with B + Grade (Five Star) by NAAC
PUDUCHERRY- 605 008
(Affiliated to Pondicherry University, Puducherry)

1. ADDRESS OF THE COLLEGE: Lawspet, Puducherry- 605 008
Phone: 0413-2253263, Fax: 0413-2257566 Mail : info@domain.com
E-Mail ID : hoitacc@gmail.com Website : <http://www.tac.puducherry.gov.in>
2. NAME OF THE PRINCIPAL: **Dr. V. JAYACHANDRAN**, M.Sc., M.Phil., Ph.D.

3. NAME OF THE UNDERGRADUATE COURSES OFFERED

Sl. No.	Name of the Degree	Branch of Study	Course Code	Sanctioned Strength
1	B.A	Tamil	A4	30
2	B.A	English Language and Literature	A5	40
3	B.A	Professional English	A9	40
4	B.A	French	A6	20
5	B.A	Historical Studies	A1	30
6	B.A	Economics	A2	80
7	B.A	Philosophy, Yoga & Indian Culture	A3	30
8	B.A*	Sociology	A8	30
9	B.Com.	Commerce	C1	80
10	B.B.A	Tourism	C6	30
11	B.Sc.	Mathematics	S1	40
12	B.Sc.	Physics	S2	32
13	B.Sc.	Chemistry	S3	32
14	B.Sc.	Plant Science	S4	28
15	B.Sc.	Zoology	S5	24
16	B.Sc.*	Psychology	S9	30
17	B.Sc.*	Computer Science	S6	40

*Subject to approval by Pondicherry University

4. LANGUAGES OFFERED UNDER PART I - Tamil , French & Hindi

INDIRA GANDHI COLLEGE OF ARTS AND SCIENCE
(Run by Pondicherry Society for Higher Education)
(Affiliated to Pondicherry University, Puducherry)

1. ADDRESS OF THE COLLEGE : Kathirkamam , Puducherry- 605 009

Phone: 0413-2277868 / 2275510

E-Mail: igcas2001@gmail.com

2.NAME OF THE PRINCIPAL: **Dr. B. KUMARAN** , M.Sc., M.Phil., Ph.D.

3.NAME OF THE UNDERGRADUATE COURSES OFFERED

Sl. No.	Name of the Degree	Branch of Study	Course Code	Sanctioned Strength
1	B.Com	Foreign Trade	C5	33
2	B.C.A	Computer Application	S7	33
3	B.Sc.	Bio-Technology	B1	33
4	B.Sc.	Applied Microbiology	B2	33
5	B.Sc.	Statistics	S8	33

4. LANGUAGES OFFERED UNDER PART I - Tamil, French & Hindi

RAJIV GANDHI ARTS AND SCIENCE COLLEGE

(Run by Pondicherry Society for Higher Education)

(Affiliated to Pondicherry University, Puducherry)

1. ADDRESS OF THE COLLEGE: Thavalakuppam, Puducherry- 605 007.

Phone: 0413-2618180

Fax : 0413-2618180

E-Mail ID : officergasc@gmail.com

Website : www.rgasc.org.

2. NAME OF THE PRINCIPAL : **Dr. S. RADHAKRISHNAN**, M.Com, M.Phil., Ph.D.

3. NAME OF THE UNDERGRADUATE COURSES OFFERED

Sl. No.	Name of the Degree	Branch of Study	Course Code	Sanctioned Strength
1	B.Com	Commerce	C1	40
2	B.Com	Co-operative Management	C2	40
3	B.Sc.	Computer Science	S6	30
4	B.C.A	Computer Application	S7	30
5	B.B.A.	General	C7	30

4. LANGUAGES OFFERED UNDER PART I - Tamil

PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE
(Run by Pondicherry Society for Higher Education)
(Affiliated to Pondicherry University, Puducherry)

1. ADDRESS OF THE COLLEGE : Kalitheerthalkuppam, Puducherry- 605 107
Phone: 0413-2641381, Fax: 0413-2641381
E-Mail: pkartscollege@gmail.com Website: www.pkartscollege.org

2. NAME OF THE PRINCIPAL: **CMA Dr. W.V. BALAJI**, M.Com., ACMA, M.Phil.,Ph.D.,

3.NAME OF THE UNDERGRADUATE COURSES OFFERED

Sl. No.	Name of the Degree	Branch of Study	Course Code	Sanctioned Strength
1	B. A.,	Tamil	A4	44
2	B.Sc.	Mathematics	S1	44
3	B.B.A.	Tourism	C6	33
4	B.C.A.	Computer Application	S7	30
5	B. Com.,	Commerce	C1	40

4. LANGUAGES OFFERED UNDER PART I - Tamil, French

KASTHURBA COLLEGE FOR WOMEN
(Run by Pondicherry Society for Higher Education)
(Affiliated to Pondicherry University, Puducherry)

1. ADDRESS OF THE COLLEGE : Kannagi Govt.Girls Hr.Sec.School Campus, Villianur,
Puducherry-605 110.

Phone: 0413- 2661627

E-Mail ID : vcw_2005@yahoo.co.in

2. NAME OF THE PRINCIPAL: **Dr. CHERYL-ANN GERARDINE SHIVAN**, M.A.,M.Ed.,
M.Phil. Ph.D.,

3. NAME OF THE UNDERGRADUATE COURSES OFFERED

Sl. No.	Name of the Degree	Branch of Study	Course Code	Sanctioned Strength
1	B.A.	Historical Studies	A1	28
2	B.A	Social Work	A7	28

4. LANGUAGES OFFERED UNDER PART I - Tamil

FEE STRUCTURE

[A] THE FOLLOWING FEES ARE PAYABLE TO THE COLLEGES (Subject to Change)

Note: If a student after joining leaves the college during the term he/she shall have no right to claim a refund of any portion of the fee remitted except the caution money deposit.

Sl. No.	NAME OF THE FEES	BGCW Rs.	TAC Rs.	IGCAS Rs.	RGASC Rs.	PKAC Rs.	KCW Rs.
1	Tuition Fee Residents	----	----	500 Per annum	100 Per semester	100 Per semester	100 Per semester
2	Tuition Fee Non-Residents	220 Per annum	220 Per annum	500 Per annum	250 Per semester	250 Per semester	250 Per semester
3	Athletic Association Per annum	50	50	60	100	60	60
4	College Day Per annum	25	25	50	50	50	50
5	College Magazine Per annum	40	40	50	50	50	50
6	College Union / Department Association Per annum	20	20	40	40	40	40
7	College Calendar Per annum	10	10	25	25	25	25
8	Medical Inspection Per annum	10	10	10	10	10	10
9	Students Medical Assistance Fund Per annum	10	10	10	10	10	10
10	Reading Room / Library Per annum	10	10	10	10	10	10
11	Admission Fee on admission only	10	10	10	10	10	10
12	Laboratory for Science Group Per annum	50	50	----	----	----	----
13	Fine Arts Association Per annum	25	25	25	25	25	25
14	Stationery Fee Per annum	10	10	20	20	20	20
15	Caution Money Deposit on admission only	50	50	50	50	50	50
16	Laboratory (For Bio-Technology / Applied Microbiology / Computer Science / Statistics) CN & D Per annum	250	250	250	250	250	----
17	Departmental Association Per annum	--	--	15	25	25	25
18	Test and Examination Fee Per annum	--	--	50	50	50	50

[B] FEES PAYABLE TO PONDICHERRY UNIVERSITY AT THE TIME OF ADMISSION ONLY. COMMON FOR ALL THE SIX COLLEGES COMING UNDER CAPASC

Sl. No.	Name of the Fees	Amount Rs.
1	Matriculation Fees	18
2. Recognition Fees		
2.1	Higher Secondary Examination Conducted by the Govt. of Tamilnadu / Intermediate conducted by the Govt. of Andhra Pradesh / PreDegree Examination conducted by Calicut University.	75
2.2	Any other examination conducted by other Accredited Bodies / Universities in India	180
2.3	An Examination conducted by Universities or other accredited Bodies outside India	450
3	Registration Fee	40
4	Athletic Association (to be paid every year) (subject to change)	25
5	University Development Fees	50

ANNEXURE II
LIST OF RURAL SCHOOLS - GOVERNMENT

(Ref: No.A1/1/II/HSW/Edn./2001-02, dated 1.4.2002 of Directorate of Education,
Government of Puducherry).

Sl. No.	Name of the School	Place	Sl. No.	Name of the School	Place
PUDUCHERRY REGION					
Government Middle Schools					
1	Government Middle School	Andiarpalayam	10	Government Middle School	Kariamanickam
2	Government Middle School	Poornankuppam	11	Government Middle School	Pandasozhanallur
3	Government Middle School	Nallavadu	12	Government Middle School	Keezhaghragaram
4	Government Middle School	Adingapet	13	Government Middle School	Kezhur.
5	Government Middle School	Bahour	14	Government Middle School	Panayadikuppam
6	Government Middle School	T.N.Palayam	15	Government Middle School	Kodathur
7	Government Middle School	Manapet	16	Government Middle School	Mannadipet
8	Government Middle School	Soriankuppam	17	Government Middle School	Manalipet
9	Government Middle School	Molapakkam	18	Government Middle School	Kothapurinatham
Government High Schools					
1	Government High School	Archivakpet	11	Government High School	Suthukeni
2	Kavinger Vanithasanar Government High School	Seliamedu.	12	Government High School	Mangalam
3	Ramamurthy Government High School	Madukarai	13	Government High School	Pilliarkuppam
4	Government Girls High School	Madukarai	14	Government High School,	Kalmandapam
5	Government High School	Panithittu	15	Government High School	Uruvaiyar
6	Government High School	Selipet	16	Government High School,	Keezhparikalpet

7	Government High School	Thirubuvanai	17	Government High School	Kuruvintham
8	Government High School	Thirukkanur	18	Government High School	Madagadipet Palayam
9	Government High School	Vadhanur	19	Government High School	Katterikuppam
10	Government High School	Soorapet	20	Government High School,	Santhai Pudukuppam
Government Higher Secondary Schools					
1	Government Higher Secondary School	Thavalakuppam	11	Government Higher Secondary School	Karaiamputhur Bahoor (C)
2	Thanthai Periyar Government Girls Higher Secondary School	Manavelly Ariyankuppam	12	Government Higher Secondary School	Korkadu Nettapakkam
3	Bharathi Government Higher Secondary School	Bahour	13	Government Higher Secondary School	Ariyur
4	Government Higher Secondary School	Koonichempet	14	Government Higher Secondary School	Nonankuppam Ariyankuppam
5	Kamban Government Higher Secondary School	Nettapakkam.	15	Government Higher Secondary School	Karikalam -pakkam
6	Maraimalai Adigal Government Higher Secondary School	Embalam.	16	Government Higher Secondary School	Thiruvandarkoil
7	KalaingarKarunaneithi Government Higher Secondary School	Kalitheerthal kuppam, Manadipet	17	Government Higher Secondary School	Koodapakkam
8	Ansari Duraisamy Government Higher Secondary School	Thondama -natham	18	Kasturiba Govt. Girls Higher Secondary School	Bahoor (C)
9	Government Higher Secondary School	Sedarapet	19	Dr.B.R. Ambedhkar Government Higher Secondary School	Kirumambakkam Bahoor (C)
10	Thiyagi K.R.Subramania Padayatchi Government Higher Secondary School	Koravelimedu Bahoor (C)	20	Paventhara Bharathidasan Government Higher Secondary School	P.S.Palayam Manadipet (C)

KARAIKAL REGION					
Government Middle Schools					
1	Government Middle School	Vadametam	7	Government Middle School	Nallambal
2	Government Middle School	Ponbethay	8	Government Middle School	Karukkankudi
3	Government Middle School	Thirunallar	9	Government Middle School	T.R. Pattinam
4	Government Middle School	Sorakudi	10	Government Middle School Senior St.	T.R. Pattinam
5	Government Middle School	Neivatcherry,	11	Hussania Government Middle School	Neravy
6	Government Middle School	Sellur	12	Government Middle School	Melakasakudy
Government High Schools					
1	Kamaraj Government High School	Poovam	7	Government Girls High School	T.R. Pattinam
2	Government High School	Kottucherry	8	Government High School	Vizhithiur
3	Government High School	Kurumbagaram	9	Government High School	Akkarivattam
4	Government High School,	Sethur	10	Government High School	Oozhiapathy
5	Government High School	Thiruvettakudy	11	Hussainia Govt. High School	Neravy
6	Government High School	Varichikudy			
Government Higher Secondary Schools					
1	V.O.C. Government Higher Secondary School	Kottucherry	5	Jawaharlal Nehru Government Higher Secondary School	Nedungadu
2	Government Higher Secondary School,	Thenur, Thirunallar	6	Government Higher Secondary School	Neravy
3	Government Girls Higher Secondary School	Thirunallar	7	Thiruvalluvar Government Higher Secondary School	Ambagarathur
4	Government Higher Secondary School	T.R. Pattinam	8	Jawahar Navodaya Vidyalaya (Central School)	Rayanpalayam

ANNEXURE III
SUBJECTS AND SUBJECT CODES / COURSES AND COURSE CODES

H.Sc (+ 2) / EQUIVALENT		
Sl. No.	Subject Studied in H.Sc., (+2) or Equivalent	Subject Code
1	Tamil	1
2	French	2
3	Hindi	3
4	English	4
5	Maths	5
6	Physics	6
7	Chemistry	7
8	Biology	8
9	Botany	9
10	Zoology	10
11	History	11
12	Economics	12
13	Commerce	13
14	Accountancy	14
15	Advanced Tamil	15
16	Advanced French	16
17	Advanced English	17
18	Logic	18
19	Philosophy	19
20	Computer Science	20
21	MLT	21
22	Foundation Science	22
23	Psychology	23
24	Sociology	24
25	Business Maths	25
26	Banking	26
27	Insurance	27
28	Auditing	28
29	Statistics	29
30	Vocational Theory	30
31	Practical I	31
32	Practical II	32
33	Other Subjects	33

UNDER GRADUATE			
Sl. No.		Course Name	Course Code
1	B.A.	Historical Studies	A1
2	B.A.	Economics	A2
3	B.A.	Philosophy, Yoga & Indian Culture	A3
4	B.A.	Tamil	A4
5	B.A.	English/English Language and Literature	A5
6	B.A.	French	A6
7	B.A.	Social Work*	A7
8	B.A.	Sociology	A8
9	B.A.	Professional English	A9
10	B.Sc.	Bio-Technology	B1
11	B.Sc.	Applied Micro-Biology	B2
12	B.Sc.	Clinical Nutrition & Dietetics*	B3
13	B.Com.	Commerce	C1
14	B.Com.	Co-operative Management	C2
15	B.Com.	Corporate Secretaryship*	C3
16	B.Com.	Foreign Trade	C5
17	B.B.A.	Tourism	C6
18	B.B.A.	General	C7
19	B.Sc.	Mathematics	S1
20	B.Sc.	Physics	S2
21	B.Sc.	Chemistry	S3
22	B.Sc.	Plant Science	S4
23	B.Sc.	Zoology	S5
24	B.Sc.	Computer Science	S6
25	B.C.A.	Computer Application	S7
26	B.Sc.	Statistics	S8
27	B.Sc.	Psychology	S9

* Applicable to women candidates only

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